



THE LONG ISLAND CHAPTER OF THE APPRAISAL INSTITUTE PRESENTS:

DECEMBER 6, 2019

**NATIONAL UNIFORM STANDARDS OF PROFESSIONAL
APPRAISAL PRACTICE (USPAP), 7- HOUR UPDATE COURSE**

Course Description: This one-day update course, copyrighted by The Appraisal Foundation, focuses on recent changes to USPAP requirements for ethical behavior and competent performance by appraisers. The course, which clarifies several commonly misunderstood aspects of USPAP, will aid appraisers in all areas of appraisal practice seeking updated competency in USPAP, including those subject to state licensing or certification and continuing education requirements imposed by professional organizations, client groups, or employers.

Topics: Brief background of the Appraisal Foundation, Appraisal Standards Board, and Appraiser Qualifications Board; Uniform Standards of Professional Appraisal Practice including Departure Provision and reporting formats. This course updates all appraisers about the changes in USPAP.

Prerequisites: This USPAP 7 Hour Update course is for students who have successfully completed the 15-hour National USPAP Course, and for all New York State Licensed or Certified Real Property Appraisers.

Required Texts: 1. Course Student Outline: Is included in the tuition and will be shipped to students prior to class.

2. USPAP 2018-2019 - Course price does NOT include a copy of this current USPAP edition, which is required for course credit. Participants must bring their own copy of the USPAP edition to class.

To purchase a copy of the USPAP 2018-2019 document, please visit [The Appraisal Foundation](http://tafapp.advsolhosting.net/imis/TAF/Store/TAF/Products.aspx) at:

<http://tafapp.advsolhosting.net/imis/TAF/Store/TAF/Products.aspx>

If students have previously obtained these outlines, the purchase price will not be deducted from the tuition fees.

Tuition/ Course USPAP – 7 Hour Update:

Members/Associates/Affiliates \$195.00
Non Members \$215.00

NOTE: 1. Student handbook will be shipped to student. You must bring this to class.

2. USPAP 2018-2019 - Course price does NOT include a copy of this current USPAP edition, which is required for course credit. Participants must bring their own copy of the USPAP edition to class.

To purchase a copy of the USPAP 2018-2019 document, please visit [The Appraisal Foundation](http://tafapp.advsolhosting.net/imis/TAF/Store/TAF/Products.aspx).

<http://tafapp.advsolhosting.net/imis/TAF/Store/TAF/Products.aspx>

Course Schedule: Friday, DECEMBER 6, 2019

Sign-In: 8:00 a.m. – 8:30 a.m. **Class Instruction:** 8:30 a.m. – 4:30 p.m.

Instructor: ROBERT B. SMITH, MAI, AI-GRS

Location: HILTON HOMEWOOD SUITES
40 Westbury Avenue, Carle Place, NY 11514

NOTE: This hotel is within 30 minutes of Manhattan. Public transportation available with Airtrain from JFK Airport or Long Island Railroad to Mineola station. There are restaurants within walking distance of hotel.

Appraisal Institute and New York State Continuing Education Credit: Full attendance (100%), and successful completion of the course qualifies Appraisal Institute Members for 7 CE credit hours with the Appraisal Institute.

New York State requires the 7-Hour USPAP Update Course once every two years for all licensed or certified appraisers. State continuing education credit is granted only once every two years. Full attendance (100%) and successful completion of the course qualifies for 7 hours NYS Appraiser CE credit. NOTE: The Appraiser Qualifications Board (AQB) of The Appraisal Foundation has issued a statement that indicates effective 01/01/2005 an appraiser must successfully complete the 7-hour USPAP Update Course once every two years to meet the USPAP continuing education requirement in order to maintain their license or certification. It is required as part of the fulfillment of the New York State (E/S) continuing education requirements for appraisers, 28 hours of continuing education every two years.

LONG ISLAND CHAPTER OF THE APPRAISAL INSTITUTE COURSE REGISTRATION FORM

COURSE: 7-HOUR NATIONAL USPAP UPDATE COURSE ~ DECEMBER 6, 2019

TO REGISTER ONLINE/ PAY BY CREDIT CARD:

www.appraisalinstitute.org/education/LongIsland.aspx, or see our website for link: www.aiongisland.org

TO REGISTER / PAY BY CHECK: Mail enrollment form and check to:

L.I. Chapter /Appraisal Institute, 508 Foch Boulevard, Mineola, NY 11501, or Fax to: 516.248.0853

TUITION: Members: \$195.00 NonMembers: \$215.00

ENROLLMENT POLICY and INFORMATION: Your online registration, or enrollment form and payment by check must be received by the chapter office at least 10 business days prior to the start of the program to avoid a late charge. Any forms received within 7-10 days of the 1st day of class will pay an additional \$50. No registrations will be accepted 7 days before the start of the course unless there is a cancellation. We cannot accept walk-in students. Enrollment is limited, register promptly. Note: (1) Full (100%) attendance is required for qualifying or continuing education credit. (2) The Appraisal Institute issues certificates for state certification/licensing or state continuing education credit that verify successful completion and attendance requirements met with your grade notification letter. If Appraisal Institute attendance records indicate less than attendance requirements met, your certificate will reflect this and state agencies may refuse to award credit. (3) If you have a disability and may require some accommodation, please notify us in writing at least two weeks in advance and we will arrange for reasonable accommodation. (4) CONFIRMATION LETTER: If you have enrolled ON-LINE, you automatically receive a confirmation when your credit card is used. For checks, confirmation will be mailed 10 days prior. (5) COURSE STUDENT HANDBOOK MATERIALS: will be shipped directly to you as student approximately 4 weeks prior to class start date. You must bring this to class. (6) If you register late, course materials will be picked up first day of class. (7) USPAP Regulation Book 2018-2019 is REQUIRED and NOT included in tuition price; **To purchase a copy of the USPAP 2018-2019 document, please visit [The Appraisal Foundation](http://TheAppraisalFoundation).** You must bring this to class in print or downloaded form.

<http://tafapp.advsolhosting.net/imis/TAF/Store/TAF/Products.aspx> (8) The Local Chapter reserves the right to cancel or reschedule if a minimum enrollment is not met, and to change faculty assignments if necessary. (9) If you missed the deadline, you can be put on a waiting list, by e-mailing the chapter office

at: liappraise@aol.com.

CANCELLATION POLICY: Cancellation fee of \$50 if cancelled 7-14 days prior to program start date. No refund for cancellations within 7 business days. All cancellations must be received in writing.

Information: *ailongisland.org* or LIAI@ailongisland.org (516) 248-8964

ENROLLMENT FORM / INFORMATION:

AMOUNT PAID: _____ Check (Payable to L.I. Chapter/Appraisal Institute)

NAME: _____

BUSINESS: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

Email: _____

AI MEMBERSHIP #: _____

NYS APPRAISER LICENSE #: _____